



Town of Collingwood

Collingwood Downtown BIA Board of Management Meeting

May 11, 2017 Agenda

A meeting of the Collingwood Downtown BIA Board of Management will be held Thursday, **May 11, 2017 in the Board Room, Business Development Centre, commencing at 7:30 a.m.**

WELCOME

APPROVAL OF THE MAY 11, 2017 AGENDA

DEPUTATION

- Dean Collver, Director Parks Recreation and Culture
 - Collaboration regarding purchase of tables/chairs
 - Collingwood Elvis Festival Update

CONFIRMATION OF THE ADOPTION OF THE MINUTES

DECLARATIONS OF CONFLICT OF INTEREST OR PECUNIARY INTEREST

BUSINESS ARISING FROM THE APRIL 13, 2017 MEETING

- Graffiti Information Session Follow up
- Update on Board Recruitment
- ***IN-CAMERA***
 - ***THAT*** this Board proceeds in camera in order to address a matter pertaining to:
 - ☑ personal matters about an identifiable individual, including municipal or local board employees (a)
*(a) Items for discussion: BIA Board Applications
Rise & Report*

COMMITTEE REPORTS

- Finance and Administration Alex Yuen
 - Invoices Paid/Financial Statements
- Maintenance/Capital Expenditures
- Beautification/Decorating Patsy Boyce

- Communication Charles Brand
- Events & Activities Bradley Green
- Marketing & Promotions Dave Conning
- Parking and Bylaws Penny Skelton
- Future Planning Penny Skelton
- Council Representative Councillor Deb Doherty
- General Manager Susan Nicholson

COMMITTEE REPRESENTATIVE REPORTS

- Heritage Advisory Committee Catherine Durrant

CORRESPONDENCE SENT BY THE BIA GENERAL MANAGER SINCE THE APRIL 13TH MEETING:

1. Media Release regarding Graffiti Information Session
2. Members Newsletter – April 20
3. Email to PRC staff regarding concept of dedicated graffiti wall
4. Members Newsletter – May 1
5. Notice of Graffiti Information session mailed to downtown property owners

CORRESPONDENCE RECEIVED BY BIA GENERAL MANAGER SINCE THE APRIL 13TH MEETING:

1. Letter from Ontario BIA Association regarding assistance with 2017 Conference
2. Email from BIA member regarding wayfinding project
3. Thank you from Humber College Intern
4. Email regarding website proposal

NEW BUSINESS

- OBIAA 2018 Conference Host Agreement
- OBIAA 2018 Local Conference Committee

OTHER BUSINESS

NEXT MEETING – June 8, 2017

ADJOURNMENT