



Town of Collingwood

Collingwood Downtown BIA Board of Management Meeting

February 4, 2016 Agenda

A meeting of the Collingwood Downtown BIA Board of Management will be held **Thursday, February 4, 2016 in the Board Room, Business Development Centre, commencing at 7:30 a.m.**

WELCOME

APPROVAL OF THE FEBRUARY 4, 2016 AGENDA

CONFIRMATION OF THE ADOPTION OF THE MINUTES

DECLARATIONS OF CONFLICT OF INTEREST OR PECUNIARY INTEREST

DEPUTATION

- Tanya Mazza/Lisa Farano
 - Proposed Public Art Project

BUSINESS ARISING FROM THE JANUARY 7TH MEETING

- Eddie Bush Arena
- Member Meetings
- Social Media Update

COMMITTEE REPORTS

- | | |
|--------------------------------------|-----------------------------|
| • Finance and Administration | Alex Yuen |
| ○ Invoices Paid/Financial Statements | |
| • Maintenance/Capital Expenditures | Michael Christie |
| • Beautification/Decorating | Patsy Boyce |
| • Communication | Charles Brand |
| • Promotion | Christine Evanoff |
| • Marketing | Dave Conning |
| • Parking and Bylaws | Penny Skelton |
| • Future Planning | Penny Skelton/Charles Brand |
| • General Manager | Susan Nicholson |

COMMITTEE REPRESENTATIVE REPORTS

- Heritage Advisory Committee Catherine Durrant

CORRESPONDENCE SENT BY THE BIA GENERAL MANAGER SINCE THE JANUARY 7TH MEETING:

1. Letter to Councillor Doherty regarding Elvis Festival
2. Letter to Town Clerk, Mayor and Council regarding Proposed Parking Rate Changes in the Downtown
3. Completed Parking survey to Town of Bracebridge
4. Email to Director, Town of Collingwood Parks Recreation and Culture regarding Art Crawl Mural
5. Media Release regarding Art on the Street 2016

CORRESPONDENCE RECEIVED BY BIA GENERAL MANAGER SINCE THE JANUARY 7TH MEETING:

1. Information regarding 2016 BIA National Conference
2. RTO7 Newsletter
3. Email correspondence from Councillor Fryer regarding his attendance at the recent BIA Board Meeting
4. Email from Director, Town of Collingwood Parks Recreation and Culture following his attendance at the recent BIA Board Meeting
5. OBIAA Newsletter regarding BIA Handbook on the AODA
6. OBIAA Newsletter regarding new member offering for website accessibility
7. Email from Clerk, Town of Collingwood regarding Code of Conduct
8. Copy of email from Minister of Tourism, Culture and Sport
9. Copy of Council resolution regarding proposed parking rate changes
10. Email correspondence from BIA member regarding snow removal
11. Sponsorship Proposal regarding Collingwood Feats of Strength Festival
12. Email correspondence from Clerk, Town of Collingwood regarding job description for Public Member/Code of Conduct Update

NEW BUSINESS

- Election of Board Chair/Vice-Chair
- Review of Portfolios and Confirmation of Chairs
- OBIAA Conference
- Town of Collingwood / BIA Memorandum of Understanding (MOU) Update

OTHER BUSINESS

NEXT MEETING – March 10, 2016

ADJOURNMENT