



Town of Collingwood

Collingwood Downtown BIA Board of Management Meeting

February 4, 2015 Agenda

A meeting of the Collingwood Downtown BIA Board of Management will be held **Wednesday, February 4, 2015 in the Board Room, Business Development Centre, Collingwood commencing at 6:00 p.m.**

WELCOME

APPROVAL OF FEBRUARY 4, 2015 AGENDA

CONFIRMATION OF THE ADOPTION OF THE MINUTES

DECLARATIONS OF CONFLICT OF INTEREST OR PECUNIARY INTEREST

BUSINESS ARISING FROM THE OCTOBER 29, 2014 MEETING

- Strategic Planning – RED Application / Local Food Fund Application
- Board of Management Elections – Timing and Process

TREASURER'S REPORT

Invoices Paid

CORRESPONDENCE SENT BY THE BIA GENERAL MANAGER SINCE THE OCTOBER 29TH MEETING:

1. Media Release regarding Random Act of Kindness Day
2. Member Newsletter – November 2014
3. Media Release regarding Christmas Launch
4. Media Release regarding Santa Claus Parade Winners
5. Santa Claus Parade / Christmas Launch Thank you letters
6. Media Release regarding Santa Claus/Reindeer visits downtown
7. Member Newsletter – December 2014
8. Media Release regarding Ice Sculpture Festival
9. Member Newsletter – Notice of Election of Board of Management
10. Letter to Mayor and Council regarding Council appointment to BIA Board of Management

CORRESPONDENCE RECEIVED BY BIA GENERAL MANAGER SINCE THE OCTOBER 29TH MEETING:

1. Notice of BIA National Conference
2. Letter from My Friend's House regarding BIA assistance at Walk a Mile in Her Shoes
3. Email from BIA member regarding sound system
4. Email regarding changes to the Occupational Health and Safety Act
5. Letter from the Ministry of Agriculture, Food and Rural Affairs regarding Local Food Fund application
6. Email regarding snow removal complaint
7. Letter from Blue Mountain Foundation for the Arts regarding 2015 Collingwood Arts & Music Festival
8. Copy of email correspondence between BIA member and Clerk's office regarding BIA Board of Management election
9. Copy of email correspondence between BIA member and Works department regarding snow removal

NEW BUSINESS

COMMITTEE REPORTS

- | | |
|---------------------------|-----------------|
| • Maintenance | Ed Christie |
| • Decorating | Bradley Green |
| • Communications | Joe Saunders |
| • Promotions | Cam Trott |
| • Marketing | Margot Nicolson |
| • Walkway/Laneway Project | Doug Snider |
| • Policy and Procedures | Doug Snider |
| • Parking and Bylaws | Cam Trott |
| • General Manager | Susan Nicholson |
| • Council Representative | |

COMMITTEE REPRESENTATIVE REPORTS

- | | |
|--|-----------------|
| • Heritage Advisory Committee | Ed Christie |
| • Collingwood Elvis Festival Committee | Susan Nicholson |

OTHER BUSINESS

NEXT MEETING –

ADJOURNMENT