



Town of Collingwood

Collingwood Downtown BIA Board of Management Meeting

June 26, 2013 Agenda

A meeting of the Collingwood Downtown BIA Board of Management will be held **Wednesday, June 26, 2013 in the Braniff Room, Town Hall, Collingwood commencing at 6:00 p.m.**

WELCOME

APPROVAL OF JUNE 26, 2013 AGENDA

CONFIRMATION OF THE ADOPTION OF THE MINUTES

DECLARATIONS OF CONFLICT OF INTEREST OR PECUNIARY INTEREST

BUSINESS ARISING FROM THE MAY 22, 2013 MEETINGS

TREASURER'S REPORT ***Invoices Paid***

CORRESPONDENCE SENT BY THE BIA GENERAL MANAGER SINCE THE MAY 22ND MEETING:

1. Memo to Sara Almas, Clerk, regarding e-bike / scooter issues
2. Invitation to ArtsVest Launch
3. Media Release regarding Paint What Matters competition
4. Reply to Farmers' Market vendor regarding request for additional signage
5. Reply to Collingwood Jazz and Blues Society from BIA chair affirming BIA support for its July 13th event
6. Media Release regarding Collingwood Festival for Canada
7. Member Newsletter
8. Reminder email to Sara regarding e-bike / scooter memo and proposed changes to parking bylaw related to private property
9. Email to Sara Almas/Bylaw/Mayor and Deputy Mayor regarding garbage issues

CORRESPONDENCE RECEIVED BY BIA GENERAL MANAGER SINCE THE MAY 22ND MEETING:

1. Letter from the Minister of Canadian Heritage and Official Languages confirming funding for Collingwood Festival for Canada

2. Letter from Collingwood Jazz and Blues Society requesting support for new event – July 13th
3. Email from Simcoe County regarding Labour Market Strategy consultation
4. Note from Georgian Bay British Car Club regarding Doors Open event
5. Email from Farmers' Market vendor regarding request for additional signage
6. Media Release from Benjamin Moore regarding Paint What Matters competition
7. Follow up email from Farmers' Market vendor regarding request for additional signage
8. Copy of email complaining about people hanging out at the Arlington Plaza
9. Email from Collingwood Works Department requesting BIA staff add the walkway at 41 Hurontario Street to the daily clean up routine
10. Email thank you regarding prompt resolution of art chair paint issue
11. Copy of email correspondence from BIA member regarding issue with new garbage collection day
12. Petition from Farmers' Market vendors requesting additional signage
13. Application from BIA member regarding merchandise display area
14. Copy of email correspondence from County regarding issues related to new garbage collection day

NEW BUSINESS

- Economic Development Presentation Report
 - Bradley Green, Susan Nicholson, Paula Lehr

COMMITTEE REPORTS

- | | |
|---------------------------|---------------------|
| • Downtown Revitalization | Bob Cook/Paula Lehr |
| • Maintenance | Ed Christie |
| • Decorating | Bradley Green |
| • Communications | Joe Saunders |
| • Promotions | Cam Trott |
| • Marketing | Margot Nicolson |
| • Walkway/Laneway Project | Doug Snider |
| • Policy and Procedures | Doug Snider |
| • Parking and Bylaws | Cam Trott |
| • General Manager | Susan Nicholson |
| • Council Representative | Ian Chadwick |

COMMITTEE REPRESENTATIVE REPORTS

- | | |
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| • Heritage Advisory Committee | Ed Christie |
| • Collingwood Elvis Festival Committee | Joe Saunders/Susan Nicholson |

OTHER BUSINESS

THAT ***this Board proceeds in Camera in order to address a matter pertaining to:***

- Personnel matters about an identifiable individual, including municipal or local board employees and budget;

- Items for Discussion: Downtown Revitalization Project.

NEXT MEETING –

ADJOURNMENT