



Town of Collingwood

December 22, 2011 Downtown Collingwood BIA Board of Management Minutes

BOARD OF MANAGEMENT

Joe Saunders - Chair
Margot Nicolson – Vice Chair
Bob Cook
Cameron Trott
Ed Christie
Ryan Gardhouse
Douglas Snider
Bradley Green - Regrets

COUNCIL

Councillor Ian Chadwick

RESOURCE

Susan Nicholson – BIA General Manager
Monica Gal, Recording Secretary

A meeting of the Downtown Collingwood Board of Management Business Improvement Area (BIA) was held on Thursday, December 22, 2011 at the hour of 8:30 a.m. in the Banquet Hall of the Temple Building.

WELCOME / CALL TO ORDER

The Chair welcomed all in attendance and determined that a quorum was present then called the meeting to order at 8:35 a.m.

DEPUTATIONS – there were no deputations.

APPROVAL OF AGENDA

*Moved by Board Member Cook
Seconded by Board Member Gardhouse*

THAT the December, 2011 Collingwood Board of Management Business Improvement Area (BIA) Agenda be approved as presented.

CARRIED

APPROVAL OF MINUTES

*Moved by Board Member Christie
Seconded by Board Member Nicolson*

THAT the November 23rd of the Downtown Collingwood Board of Management Business Improvement Area (BIA) Minutes and the November 23rd AGM Minutes be approved as presented.

CARRIED

DECLARATIONS OF CONFLICT OF INTEREST OR PECUNIARY INTEREST – none noted

NEW BUSINESS

BIA Office Location – Finance Chair Gardhouse advised that the tenant of a large first floor commercial space unit was willing to sublet said unit. The Board agreed that the space, which is almost double in size, would be more suitable as the BIA office space. The Board deliberated the proposal put forward the following motion:

**Moved by Board Member Nicolson
Seconded by Board Member Christie**

THAT the Board directs the Finance Chair and the Policy & Procedures Portfolio Chair to negotiate with the Temple Trustees to settle the lease in advance of September 2012.

AND THAT the Board directs the Finance Chair and the Policy and Procedures Portfolio Chair to negotiate with the owner of Tim Horton's with respect to the sublet of the subject office space at 115 Hurontario Street.

CARRIED

Ice Sculpture Festival – Board Member Cook advised that the Ice Sculpture would be installed on Tuesday, December 27th.

OTHER BUSINESS

The Chair advised that he and Senior Town staff are working on coordinating the move of the Downtown Revitalization Coordinator to work from the BIA Office.

NEXT MEETING

The next meeting of the Board of Management of the Collingwood Downtown BIA will take place on **Wednesday, January 25, 2012 at 6:00 p.m. in the Braniff Room, Town Hall.**

ADJOURNMENT

Moved by Board Member Gardhouse

THAT the meeting adjourns at 9:09 a.m.

CARRIED



Joe Saunders, Chair

JS: mg